

Loyola University of Chicago

LOCUS Homepage Tiles and Navigation Collections

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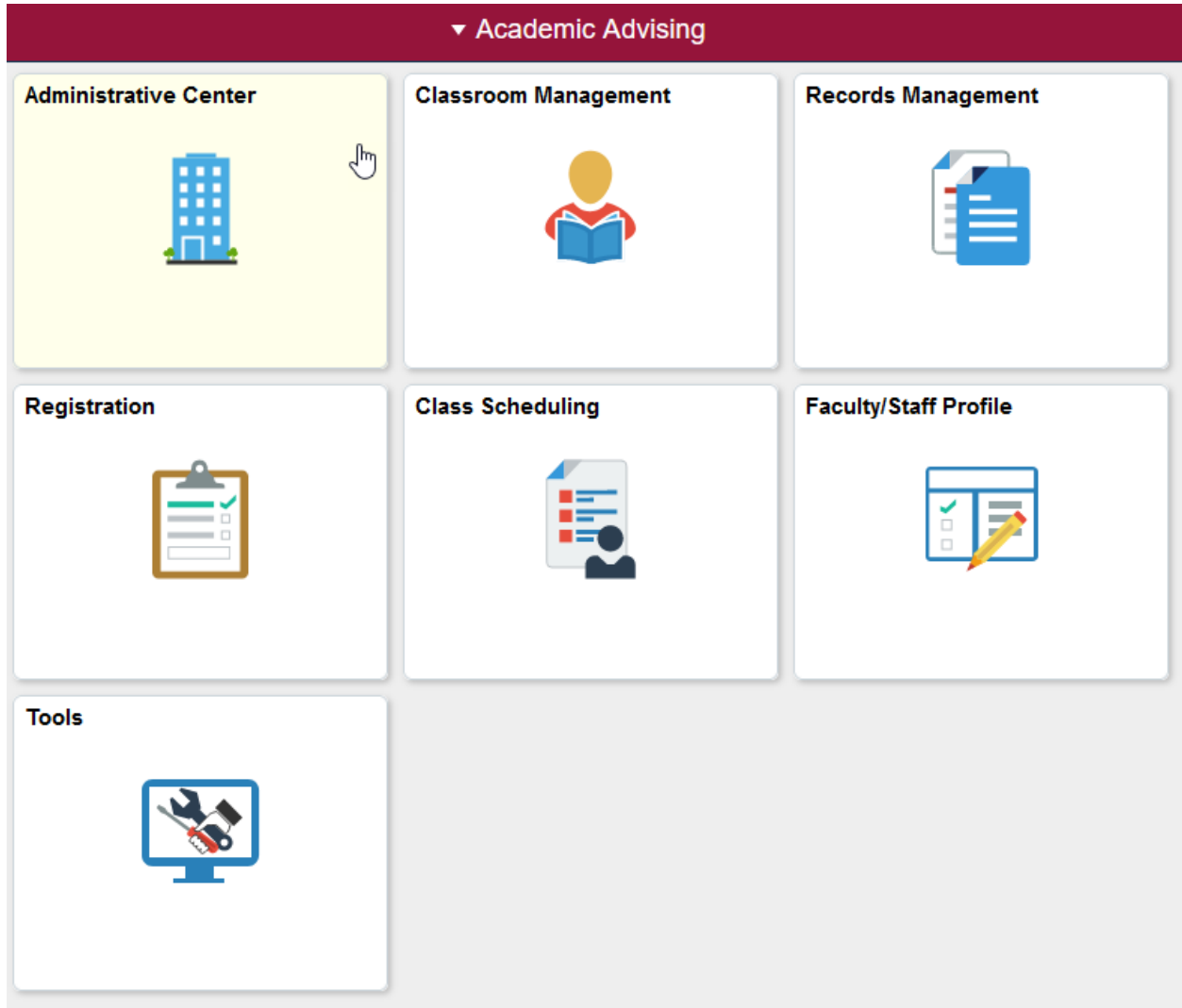
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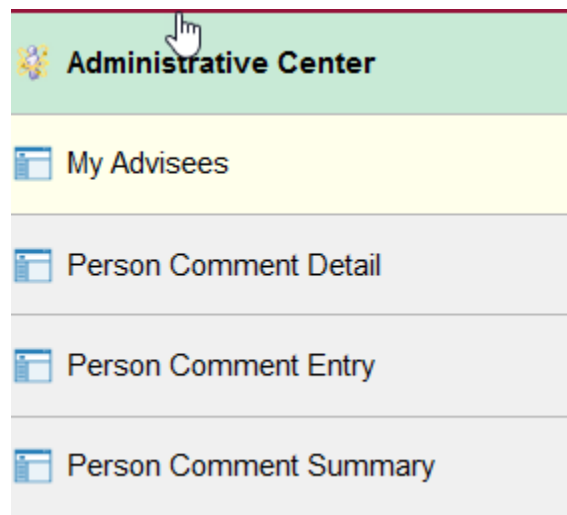
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Academic Advising Tiles and Navigation Collections





Academic Advising Homepage




















Administrative Center Tile





























Classroom Management Tile

 Administrative Center	
	Class Facility Usage
	Class Roster
	Update Sections of a Class






Records Management Tile

 Administrative Center	
	Authorize Student Exceptions
	Grade Change Approval
	Class Roster
	Course Credits - Automated
	Create Course Substitution
	Enrollment Request Search
	External Education
	Manage Service Indicators
	Request Transcript Report
	Student Advisor
	Student Degrees
	Student Milestones
	Student Program/Plan
	Test Credits - Automated
	Test Results
	Transfer Credit Summary









 Administrative Center	
	Browse Catalog
	Class Permissions
	Class Search
	Course Catalog
	Enrollment Request
	Enrollment Request Search
	Manage Service Indicators
	Quick Enroll a Student
	Request Advisement Report
	Student Enrollment Appointment
	Term Activate a Student
	Test Results
	User Defaults

 Adjust Class Associations
 Administrative Center
 Browse Catalog
 Class Facility Usage
 Course Catalog Search
 Class Roster
 Class Search
 Grade Roster
 Maintain Schedule of Classes
 Print Class Schedule
 Schedule New Course
 Update Sections of a Class

Faculty/Staff Profile Tile

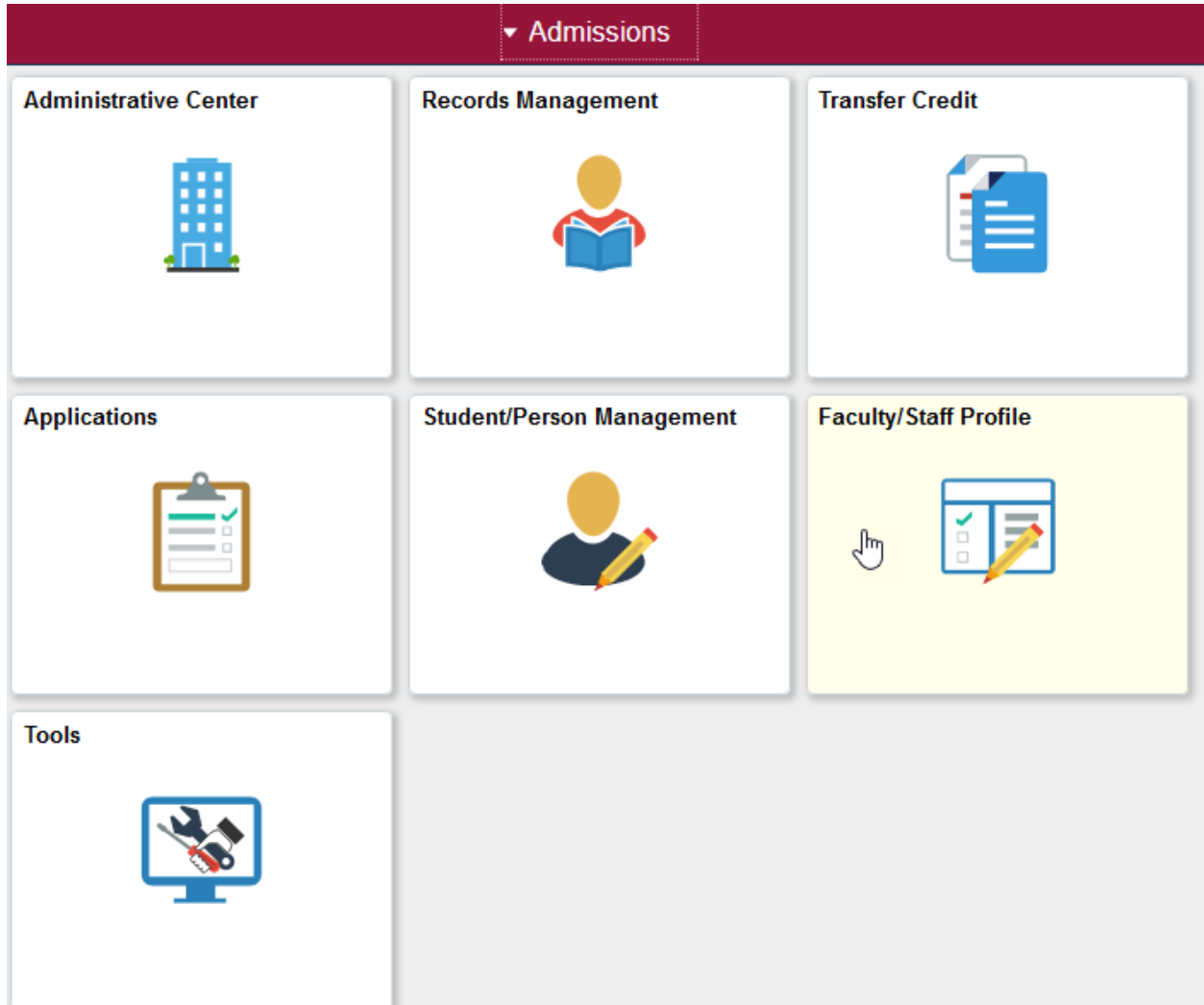
 Names
 Addresses
 Phone Numbers
 Email Addresses
 Emergency Contacts
 Demographic Data

Tools Tile

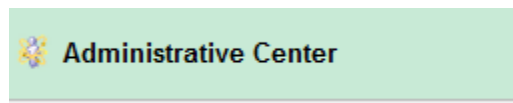
 Process Monitor
 Report Manager
 Recurrences
 Jobs
 Schedule JobSet Definitions
 Query Manager
 Message Catalog
 Security Center

Admissions Tiles and Navigation Collections

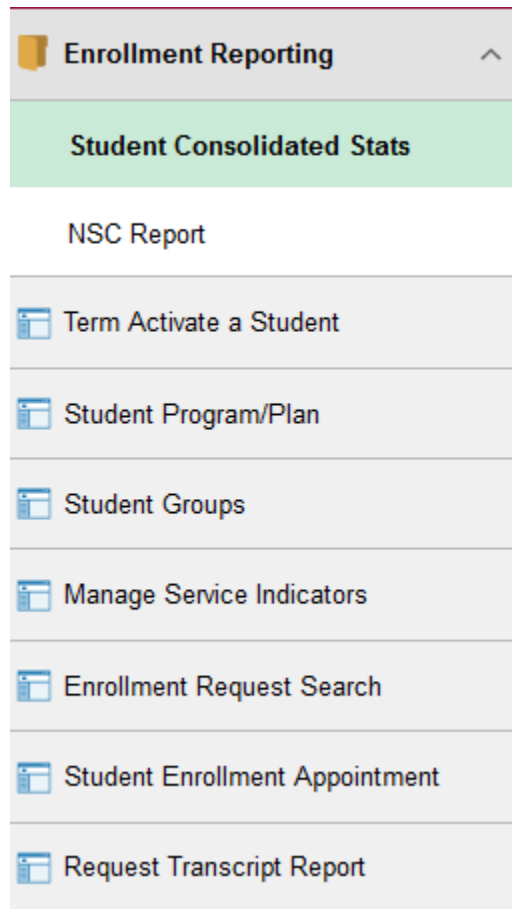
Admissions Homepage



Administrative Center Tile



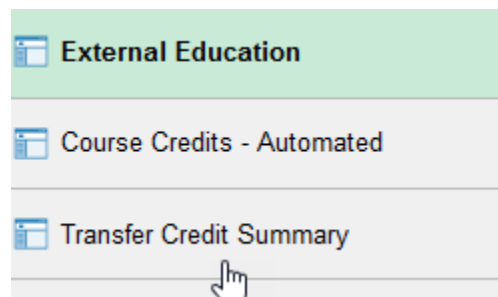
Records Management Tile



The Records Management Tile is a vertical menu with a grey header and a light green sub-header. The header contains a folder icon, the text "Enrollment Reporting", and an upward-pointing chevron. The sub-header is "Student Consolidated Stats". Below it is a white section with "NSC Report". The rest of the menu consists of eight items, each with a blue folder icon and a grey background:

- Term Activate a Student
- Student Program/Plan
- Student Groups
- Manage Service Indicators
- Enrollment Request Search
- Student Enrollment Appointment
- Request Transcript Report

Transfer Credit Tile

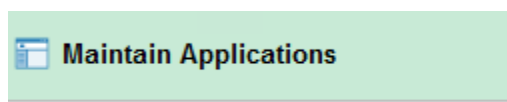


The Transfer Credit Tile is a vertical menu with a light green header and two grey items. The header contains a blue folder icon, the text "External Education", and a white background. The two items are:

- Course Credits - Automated
- Transfer Credit Summary





A mouse cursor is pointing at the "Transfer Credit Summary" item.

Applications Tile









The Applications Tile is a single horizontal bar with a light green background. It contains a blue folder icon, the text "Maintain Applications", and a white background.

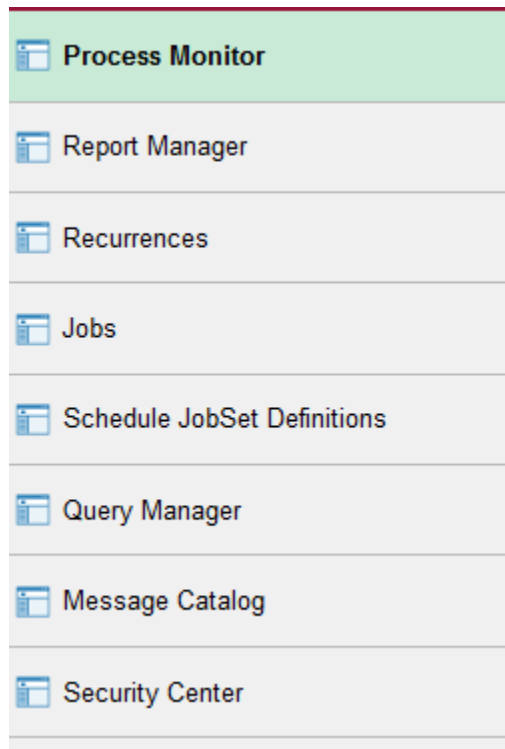
Student/Person Management Tile

 Personal Information 
Add/Update a Person
Search/Match
 RPlus UGRD Suspense Process
 RPlus Grad Suspense Process

Faculty/Staff Profile Tile

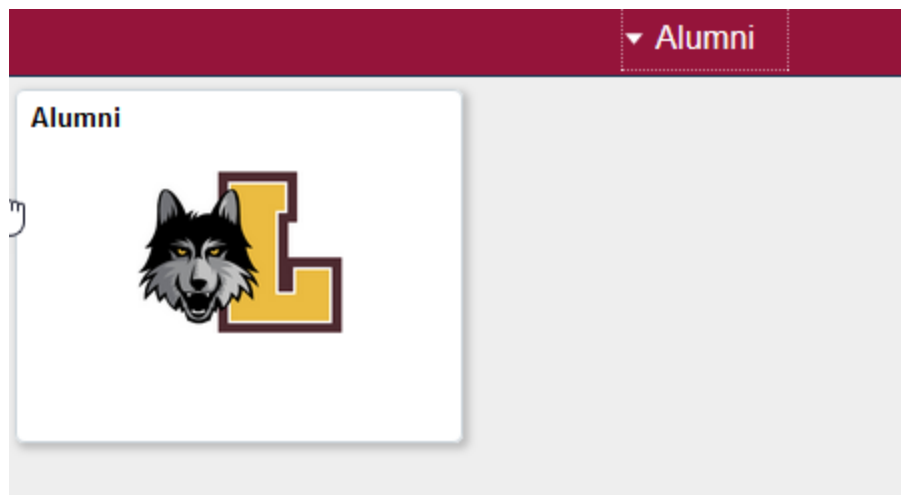
 Names
 Addresses
 Phone Numbers
 Email Addresses
 Emergency Contacts
 Demographic Data

Tools Tile









Alumni Transcript Request Tiles and Navigation Collections

Alumni Homepage








Alumni Tile

 Class Search
 Browse Course Catalog
 View Unofficial Transcript
 Transcript Request
 Loyola Alumni Site
 Loyola Support LUC Site


Campus Safety Tiles and Navigation Collections

Campus Safety Homepage



▼ Campus Safety

Administrative Center 	Class Information 	Demographic Data 
Loyola Alert / Ext Links 	Faculty/Staff Profile 	




Administrative Center Tile

 Administrative Center
--





Classroom Information Tile

 Browse Course Catalog
 Class Search

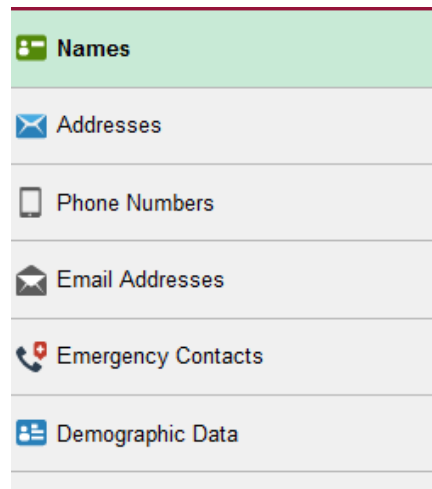
Demographic Data Tile

 Emergency Contacts
 Names
 Search/Match

Loyola Alert/Ext Links Tile

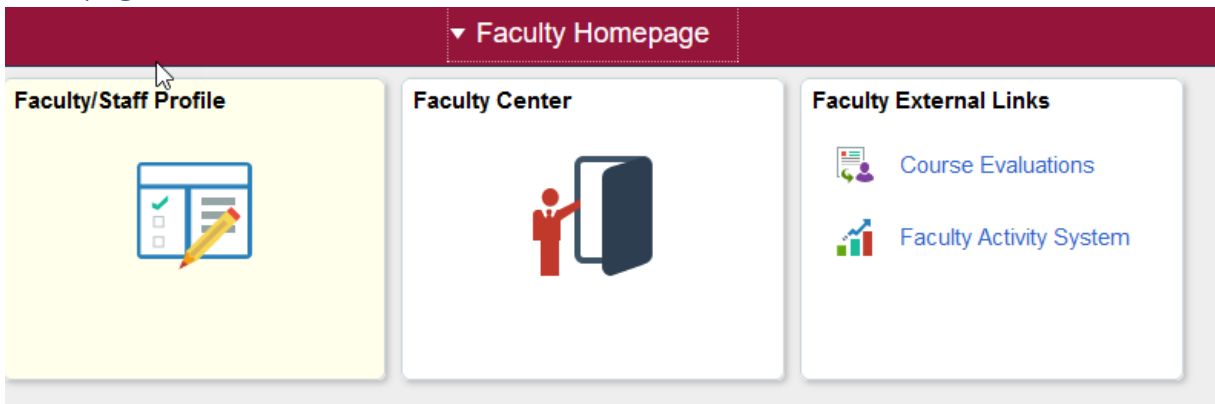
 Loyola Alert
 25Live
 Loyola
 Campus Safety

Faculty/Staff Profile Tile

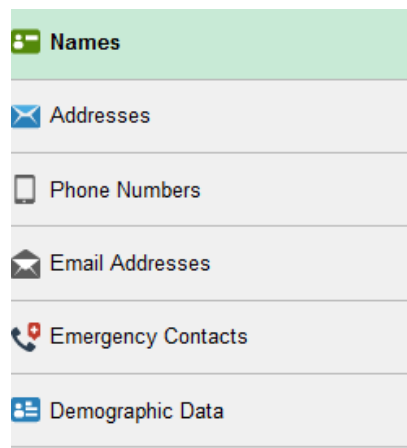


Faculty Tiles and Navigation Collections

Faculty Homepage



Faculty/Staff Profile Tile



Faculty Center Tile

[Faculty Center](#) | [Advisor Center](#) | [Search](#) | [Learning Management](#)

Faculty Center

My Schedule

Fall 2018 | Loyola University Chicago

[View Personal Data Summary](#)

[My Exam Schedule](#)

Select display option

Show All Classes Show Enrolled Classes Only

Legend - Use Icons Below Class Roster Grade Roster Learning Management

Use Icon(s) to the Left of My Teaching Schedule

My Teaching Schedule > Fall 2018 > Loyola University Chicago

Personalize | View All | First 1 of 1 Last

	Class	Class Title	Enrolled	Days & Times	Room	Class Dates	Classroom View
			22	Tu 1:00PM - 1:50PM	Information Commons - Room 215	Aug 27, 2018- Dec 8, 2018	LSC

[Go to top](#)

My Exam Schedule > Fall 2018 > Loyola University Chicago

You have no final exams scheduled at this time.

[Go to top](#)

IF A FINAL EXAM TIME IS NOT POSTED FOR YOUR CLASS, PLEASE REFER TO THE FINAL EXAM SCHEDULE FOUND AT THE LINK http://www.luc.edu/academics/schedules/spring/exam_schedule.shtm#d.en.203583

[Go to top](#)

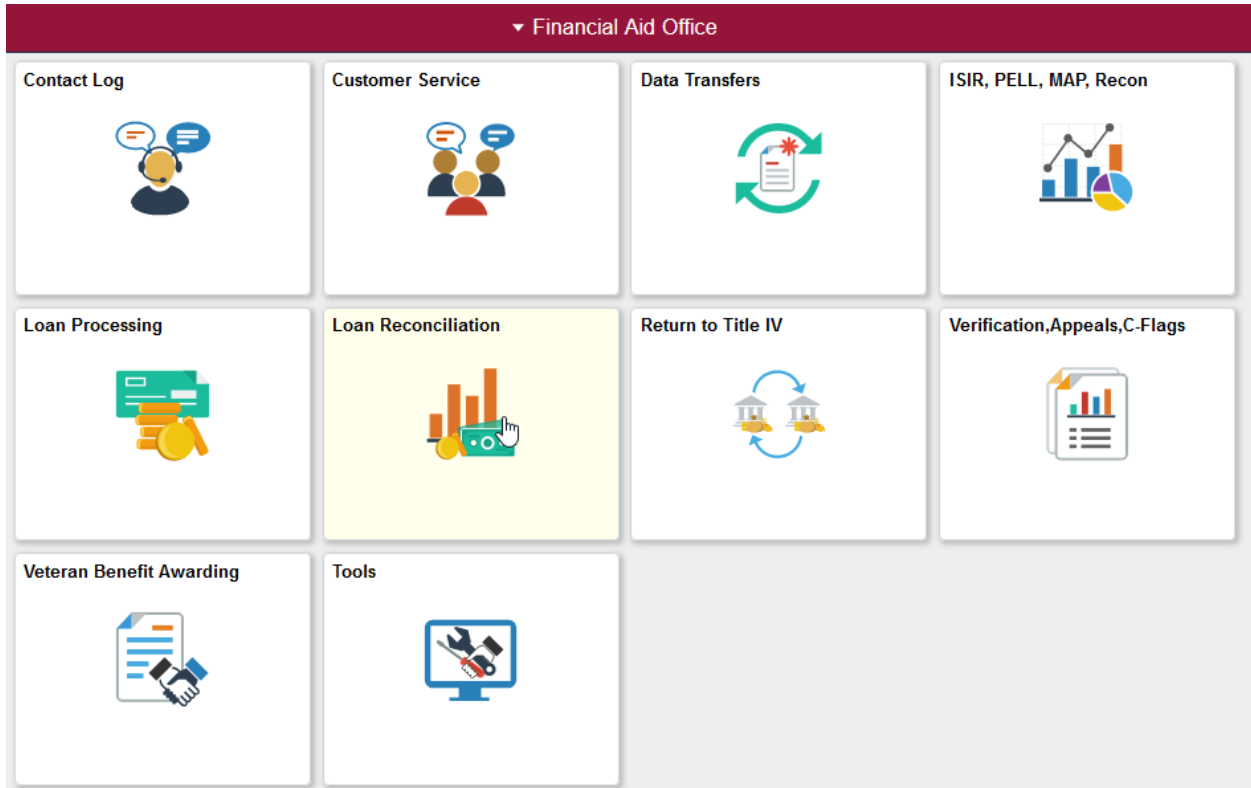
Faculty External Links Tile – direct links

Faculty External Links

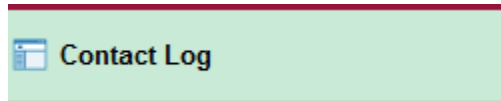
- [Course Evaluations](#)
- [Faculty Activity System](#)

























Financial Aid Tiles and Navigation Collections















Financial Aid Homepage















































Contact Log Tile





























 View Financial Aid Status
 Administrative Center
 Contact Log
 Correct 2020-2021 ISIR records
 2020-2021 Suspense Management
 Correct 2021-2022 ISIR records
 2021-2022 Suspense Management
 Assign Awards to a Student
 View Award Activity
 View Packaging Status Summary
 COD Load Data Links
 Alt/PLUS Load Data Links
 View Customer Accounts
 Bottom Line from SA
 Maintain Student FA Term
 Maintain Term Budgets
 Satisfactory Academic Progress
 Student Grades
 Student Program/Plan
 View Loan Processing Actions
 View Disbursement Status
 Manage Direct Loan Application
 Electronic Addresses
 Query Viewer

 Inbound EC Agent
 Process CL 4 Inbound Files
 View CL 4 EFT Records
 Import COD Response Data
 Generate Direct Loan Data
 Generate Pell Data
 Originate Pell Payment
 FA10- MAP Payment Result Inbnd
 FA10- MAP Payment Req Outbnd
 Process Monitor
 FA5C- Verification Edits C
 Inceptia Dashboard
 INCEPTIA sftp
 ISAC sftp












 View Financial Aid Status
 Query Manager
 Manage Pell Payment
 Originate Pell Payment
 Correct 2020-2021 ISIR records
 2020-2021 ISIR File Data
 2020-2021 Suspense Management
 Correct 2021-2022 ISIR records
 2021-2022 ISIR File Data
 2021-2022 Suspense Management
 Delete ISIR/NSLDS Records
 Administrative Center
 Assign Awards to a Student
 View Customer Accounts
 Student Program/Plan
 Maintain Student FA Term
 Maintain Term Budgets
 Create Student Budget
 View Student Budget Summary
 Process Monitor
 Disburse Aid With Override
 Financial Aid Item Types
 Fiscal Item Types
 COD Online Link
 NSLD Online Link
 ISAC Portal Gap Access

 View Financial Aid Status
 COD Load Data Links
 Alt/PLUS Load Data Links
 Correct 2020-2021 ISIR records
 Correct 2021-2022 ISIR records
 Assign Awards to a Student
 Administrative Center
 View Customer Accounts
 View Packaging Status Summary
 Maintain Student FA Term
 Maintain Term Budgets
 Create Student Budget
 Assign Packaging Variables
 View Award Activity
 Student Program/Plan
 COD Online Link
 NSLD Online Link
 Elmone Online Link













Loan Reconciliation Tile

 View Financial Aid Status
 Query Manager
 View Loan Processing Actions
 Manage Direct Loan Application
 Override Loan Application Data
 Override Processing Status
 Process Loans
 Credential Cross Reference
 Maintain CL Disbursements
 Maintain Originated Loans
 Override Loan Status
 View CL 4 Response Records
 Administrative Center
 Assign Awards to a Student
 View Award Activity
 View Customer Accounts
 Student Program/Plan
 Maintain Student FA Term
 Maintain Term Budgets
 Create Student Budget
 View COD Data
 COD Load Data Links
 Process Monitor
 COD Online Link
 NSLD Online Link
 Elmon Online Link









Return to Title IV Tile

 View Financial Aid Status
 View Customer Accounts
 Administrative Center
 Student Grades
 Enrollment Request Search
 Search for Classes
 View Award Activity
 Assign Awards to a Student
 View Account Summary
 Manage Service Indicators
 FAA Access to CPS Online










Verifications, Appeals, C-Flags Tile

 View Financial Aid Status
 Administrative Center
 Correct 2020-2021 ISIR records
 Simulate 2020-2021 FM INAS
 Correct 2021-2022 ISIR records
 Simulate 2021-2022 FM INAS
 Assign Awards to a Student
 View Packaging Status Summary
 Assign Packaging Variables
 Maintain Student FA Term
 Create Student Budget
 Maintain Term Budgets

Veteran Benefit Awarding Tile

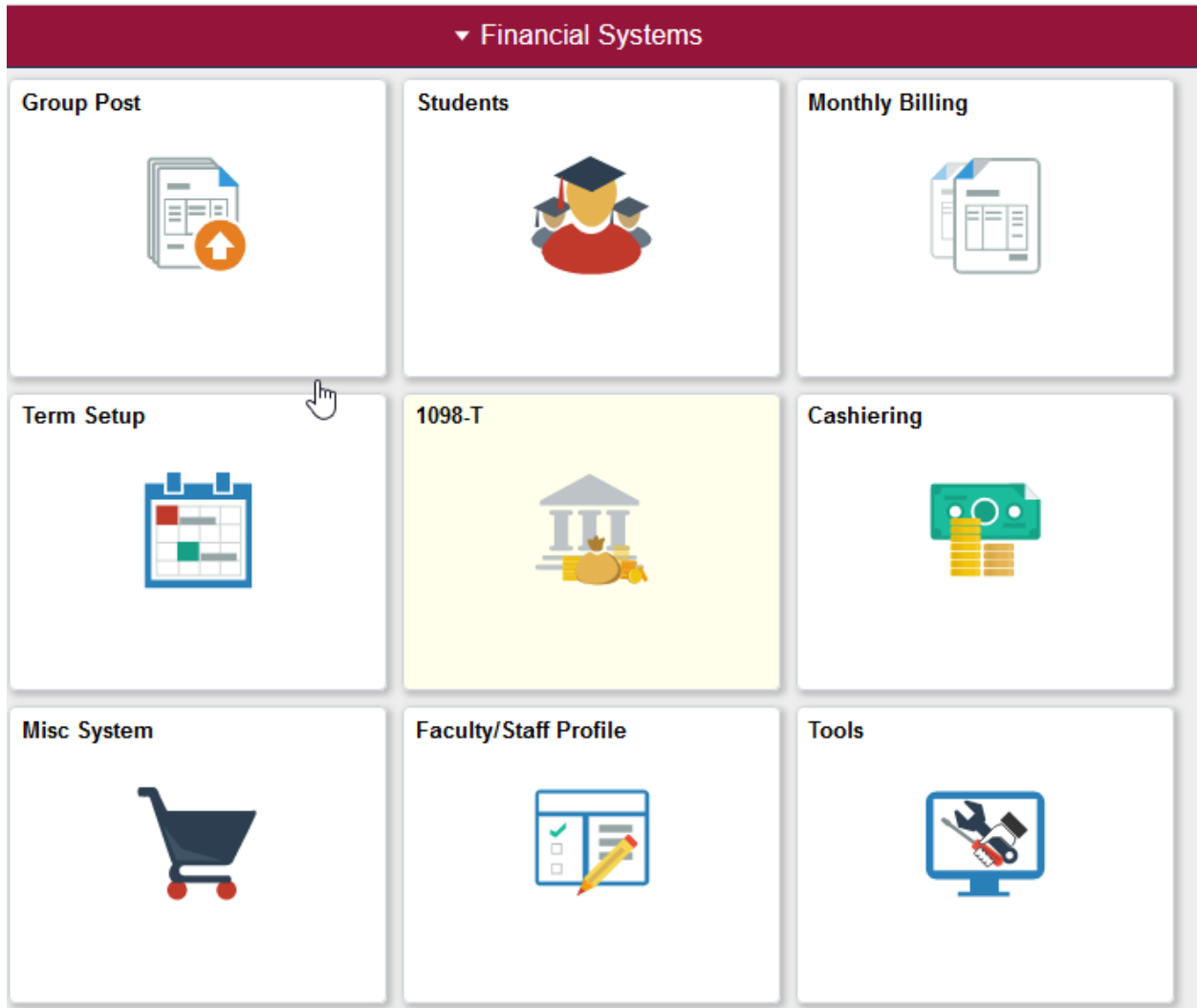
 View Financial Aid Status
 Query Manager
 View Customer Accounts
 View Account Summary
 Assign Awards to a Student
 Student Grades
 Student Groups
 VA ONCE Vets Site

Tools Tile

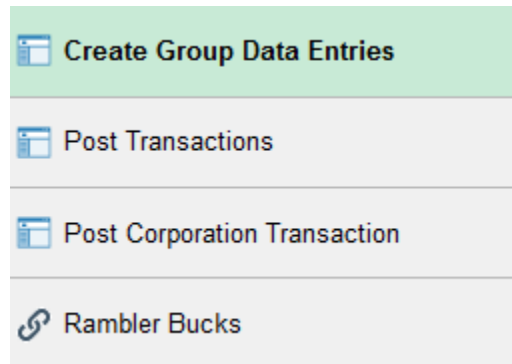
 Process Monitor 
 Report Manager
 Recurrences
 Jobs
 Schedule JobSet Definitions
 Query Manager
 Message Catalog
 Security Center

Financial Systems Tiles and Navigation Collections











Financial Systems Homepage











Group Post Tile



Students Tile

 View Customer Accounts
 View Account Summary
 Tuition Calculation
 Student Program/Plan
 Term Activate a Student
 Student Groups 
 Student Group Table
 Study Agreement Table
 Itemized Statement

Monthly Billing Tile

 Calculate Tuition
 Invoice ID Number
 e-Bill Student Extract
 Billing Standard Request
 Create Billing Request
 Generate Invoice
 Print Invoice
 e-Bill Email Notification

Tuition and Fees ^








Adjustment Calendars

- Billing and Due Calendars
- Tuition Calculation Controls
- Criteria
- Term Fees
- Fee Classes
- Minimum / Maximum Fees
- Waivers
- Transaction Fees
- Tuition Groups
- Tuition Group Priority
- Copy Term Fees





Course and Class Fees v

- Item Types
- Set Security
- Course Catalog
- Maintain Schedule of Classes
- Class Roster
- Equation Editor





1098-T Tile

 1098-T TIN Table
 Tree Manager
 Item Type Groups
 Taxes ▼
 Tax Reports ▼
 Test Fire IRS.gov
 Fire IRS.gov








Cashiering Tile

 Review Receipts By Date
 Review Student Payments
 Review Student Receipts
 Review Department Receipts










Misc System Tile

 Equation Editor
 Tuition Calculation
 Set Security
 Photo

Faculty/Staff Profile Tile

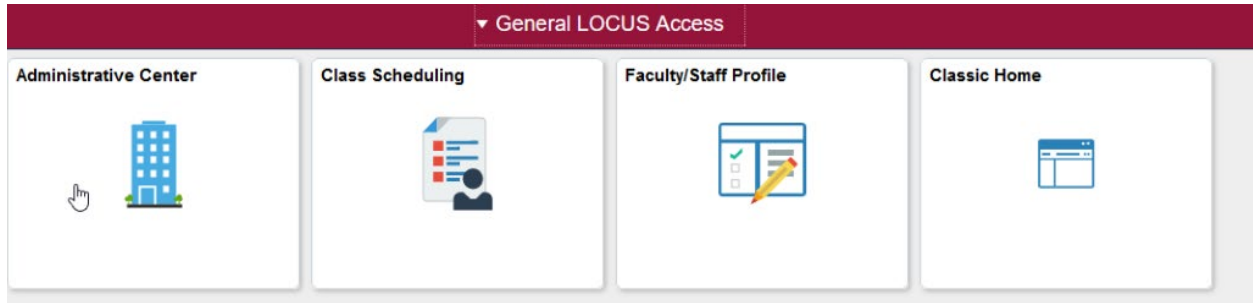
 Names
 Addresses 
 Phone Numbers
 Email Addresses
 Emergency Contacts
 Demographic Data

Tools Tile

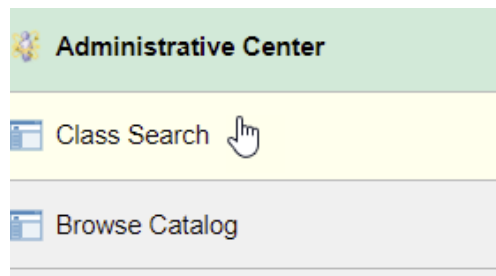
 Process Monitor
 Report Manager
 Recurrences
 Jobs
 Schedule JobSet Definitions 
 Query Manager
 Message Catalog
 Security Center

General LOCUS Tiles and Navigation Collections

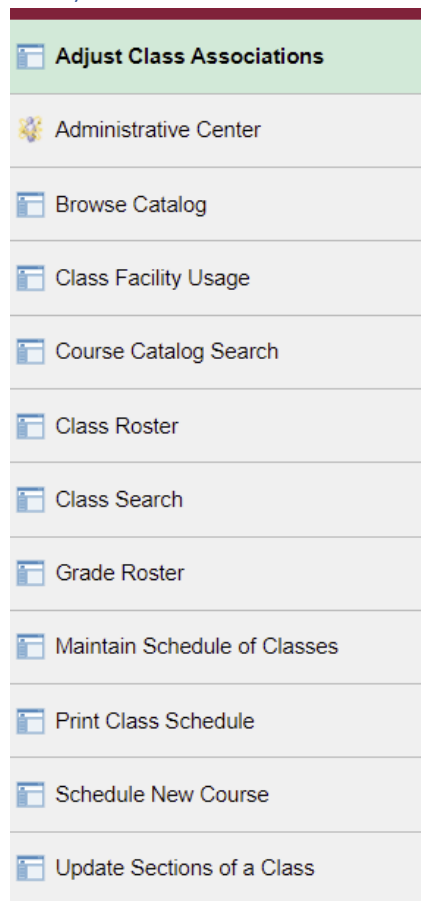
General LOCUS Homepage









Administrative Tile



Class Scheduling tile (Security dependent)



Faculty/Staff Profile tile

 Names
 Addresses
 Phone Numbers
 Email Addresses
 Emergency Contacts
 Demographic Data

Menu

Search:






























- ▶ My Favorites
- ▶ CIBER - NSC Transcript Home
- ▶ HighPoint
- ▶ LUC External Links
- ▶ Parchment Transcripts
- ▶ IntraSee
- ▶ Self Service
- ▶ Campus Community
- ▶ Student Recruiting
- ▶ Student Admissions
- ▶ Records and Enrollment
- ▶ Curriculum Management
- ▶ Financial Aid
- ▶ Student Financials
- ▶ Academic Advisement
- ▶ Contributor Relations
- ▶ SA Integration Pack
- ▶ On-Line Forms
- ▶ Set Up Common Objects
- ▶ Set Up SACR
- ▶ Enterprise Components
- ▶ Worklist
- ▶ Application Diagnostics
- ▶ Tree Manager
- ▶ Reporting Tools
- ▶ PeopleTools
- ▶ Admin & Security
- ▶ CBORD
- ▶ Student Vendor Interfaces
- ▶ Mobile
- ▶ Guest Center
 - Guest Access
 - PSUnit
 - Guest Users
 - Classic Home
 - Usage Monitoring
 - Change My Password
 - My Preferences
 - My System Profile
 - My Dictionary
 - My Feeds

Office of the Bursar Tiles and Navigation Collections







Office of the Bursar Homepage

Office of the Bursar





Account Advisor 	Campus Card 	Cashier Administration 	Cashier Payments 
Collections 	Group Post 	iPlan Admin 	iPlan Manager 
Refund Balancing 	Refund Processing 	Third Party and ERP 	Faculty/Staff Profile 
Tools 			

 Administrative Center	
	View Customer Accounts
	View Account Summary
	LUC FA STATUS
	Person Comment Entry
	Person Comment Detail
	Refund Direct Deposit Profile
	Student Program/Plan
	Enrollment Request Search
	Installment Plan - iPlan ▼
	Post Student Transaction
	Bottom Line from SA
	Manage Service Indicators
	Review 1098-T Data












Campus Card tile

 Administrative Center
 Student Program/Plan
 View Customer Accounts
 Installment Plan
 LUC FA STATUS
 CBORD ▼









Cashier Administration tile

 Cash Management ^
Open Offices
Close Offices
Reopen Offices
Void Receipts - Cashier
Void Receipts- All
Make Interim Deposits
Replenish Cash
Review Replenishment
Interim Deposit Detail
 Balance by Business Day ▼
 Cashiering ▼
 LUC Daily Cashier Tender Rpt.





Cashier Payments tile

 Post Student Payments
 Collect Department Receipts
 Post Corporate Payments
 Void Receipts - Cashier
 Installment Plan
 iPlan Reconciliation
 LUC FA STATUS
 View Account Summary
 Manage Service Indicators
 Person Comment Detail
 Refund Direct Deposit Profile

Collections tile











 View Customer Collector Queue
 Administrative Center
 View Customer Accounts
 View Account Summary
 LUC FA STATUS
 Person Comment Detail
 Installment Plan
 iPlan Reconciliation

Group Post tile






 Create Group Data Entries
 Post Transactions
 Post Corporation Transaction
 Rambler Bucks














- Tuition and Fees Setup** ^
- Tuition Charges**
- Tuition Charges By Plan
- Activity Fee
- Activity Fee Setup
- Mandatory Fees
- Foreign Program Tuition
- Foreign Program Room
- Housing Charges
- Meal Plan
- Tuition By Plan Rollover
- Verification/Reconciliation v
- Delinquency v
- Administration v

i-Plan Manager tile













 Installment Plan
 iPlan Reconciliation
 iPlan Critical Pay Overrides
 Manual Payment Sync
 iPlan Reinstate
 Delinquency ▼
 View Account Summary
 LUC FA STATUS
 Bottom Line from SA
 Administrative Center

Refund Balancing tile







 Query Manager
 Process Monitor
 Reverse and Cancel Refunds ▼
 Review Student by ID
 Review Student by Date

 Student Refund
 View Account Summary
 LUC FA STATUS
 Refund Direct Deposit Profile
 Manage Direct Loan Application 
 Relationships
 Reverse and Cancel Refunds 
 Sponsor Refund
 Designate Sponsor
 Process Batch Refunds 









Third Party and ERP tile

 Create
 Assign
 View Customer Accounts
 View Account Summary
 Administrative Center
 Create Group Data Entries
 LUC FA STATUS
 Post Student Transaction
 Create/Maintain Organizations 
 College Illinois
 Michigan Tuition Prepaid

Faculty/Staff Profile tile

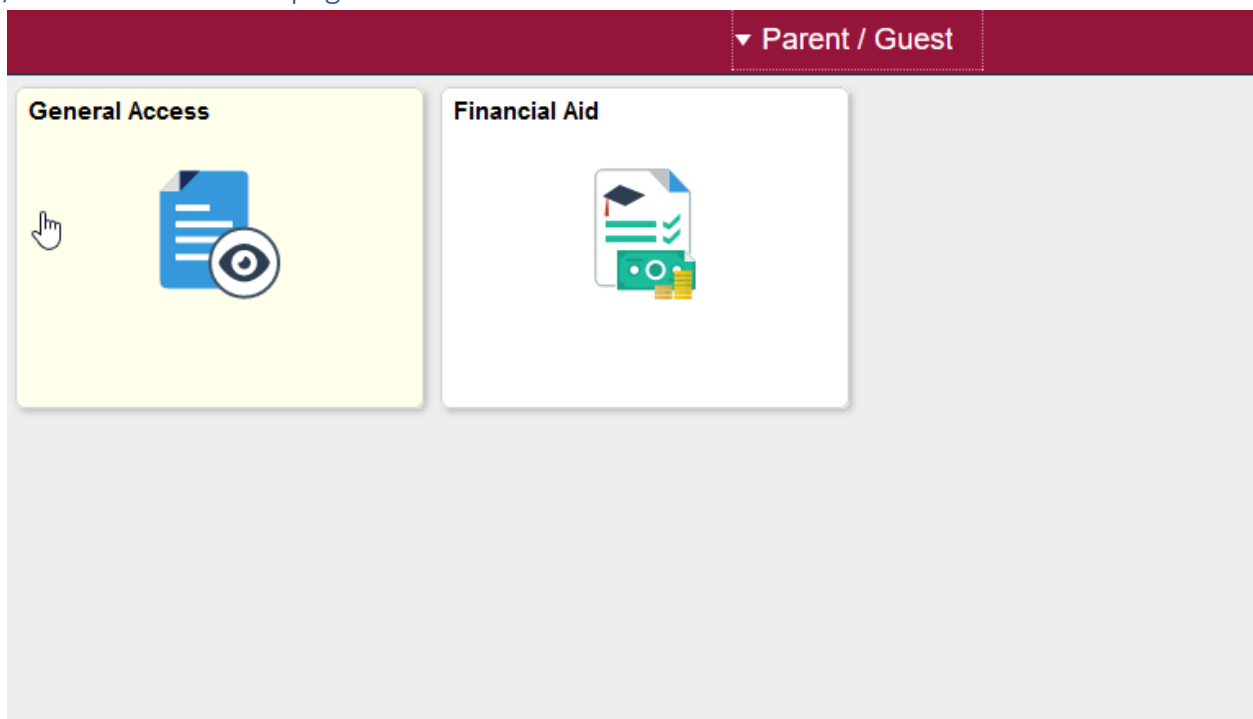
 Names
 Addresses
 Phone Numbers
 Email Addresses
 Emergency Contacts
 Demographic Data

Tools tile











 Process Monitor
 Report Manager
 Recurrences
 Jobs
 Schedule JobSet Definitions
 Query Manager
 Message Catalog
 Security Center

Parent/Guest Tiles and Navigation Collections






Parent/Guest Access Homepage



General Access - dependent upon access levels provided by student

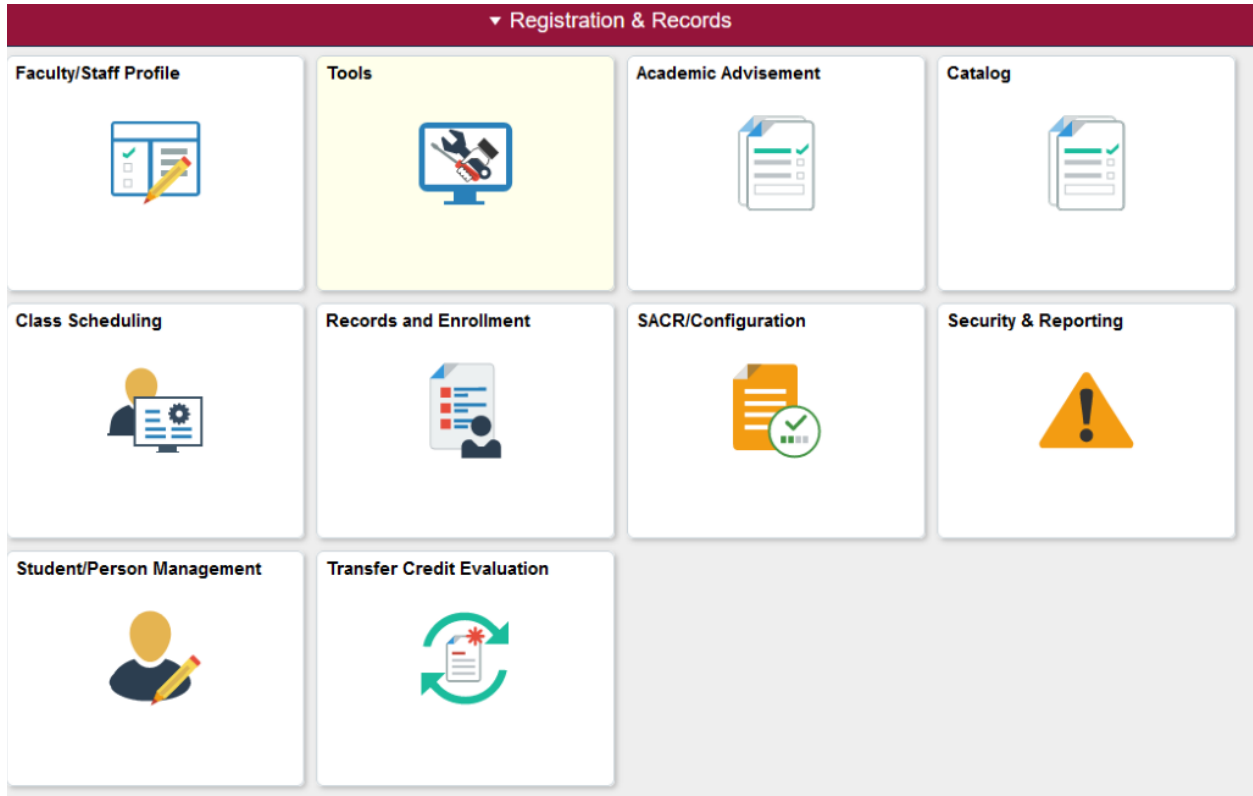
 Account Summary By Term
 Make a Payment
 View e-Bill(s)
 Installment Plan - iPlan ▼
 View Financial Aid
 Immunizations
 View 1098-T
 Student Health Insurance
 Browse Course Catalog
 Class Search

Financial Aid (with Aid Year selection)

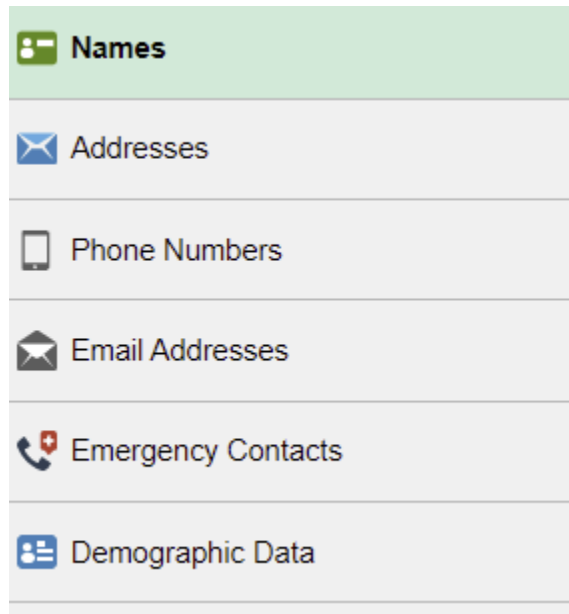
2011-2012 Change
 Financial Aid Summary ^
Cost of Attendance
 Bottom Line
View Federal Work Study
 FAFSA Form
 Fin. Aid Secure Upload
 iPLAN Information Site

Registration and Records Tiles and Navigation Collections









Registration & Records Homepage













Faculty/Staff Profile tile



Tools tile



 Process Monitor
 Report Manager
 Recurrences
 Jobs
 Schedule JobSet Definitions
 Query Manager
 Message Catalog
 Security Center

 ARR Programming 
Request Advisement Report
Request Transcript Report
Define Requirement Groups
Define Academic Requirements
Define Course Lists
Define an Entity Group
Define Dynamic Condition
Define Course Share Sets
Reverse Engineering
Student Program/Plan
Academic Program Table
Academic Plan Table
Academic SubPlan Table
 Exceptions and Substitutions 
 Courses 
 Student Record 











 **Catalog** 

Course Catalog








- Course Roll
- Enrollment Requirement Groups
- Enrollment Requirements
- Enrollment Course Lists
- Course Equivalencies
- Browse Catalog
- Course Catalog Search
- Adjust Class Associations
- Maintain Schedule of Classes















 **Academic Structure** 

Class Scheduling (or Curriculum Management) tile

 Class Schedule 
Maintain Schedule of Classes
Schedule New Course
Adjust Class Associations
Schedule Class Meetings
Update Sections of a Class
Combined Sections Table
Course Catalog
Class Roster
Class Event Table
Class Search
 Enrollment 
 Instructor/Advisor Information 
 Facility 
 Final Exams 

Records and Enrollment tile

 Process Transcripts ^
Request Transcript Report
Process Transcripts
 Change of Registration & Grade v
 Enrollment Verification Sum v
 Grade Roster v
 Graduation v
 Admin Enroll Students v
 Career and Program Information v

 Academic Structure 
Academic Career Table
Academic Group Table
Academic Program Table
Academic Plan Table
Academic SubPlan Table
Academic Subject Table
Campus Table
Tree Manager
Update Security - Acad Orgs
 Term Session Setup 
 Student Group Setup 
 Loyola SR Custom Menu 
 Registration Setup 
 Grade Roster Setup 
 Service Indicator Setup 

Security & Reporting tile

The screenshot shows a vertical menu for the 'Security & Reporting' tile. At the top is a grey header bar with a folder icon, the text 'Security', and an upward-pointing arrow. Below this is a green bar with the text 'Enrollment Security'. The main menu items are: 'Service Indicator Security', 'Transcript Type Security', 'Advisement Report Security', 'Enrollment Security Table', 'Security Center', 'User Profiles', 'Permission Lists', and 'Roles'. At the bottom is another grey header bar with a folder icon, the text 'Reporting Tools', and a downward-pointing arrow.

- Security
- Enrollment Security**
- Service Indicator Security
- Transcript Type Security
- Advisement Report Security
- Enrollment Security Table
- Security Center
- User Profiles
- Permission Lists
- Roles
- Reporting Tools

Student/Person Management tile

The screenshot shows a vertical menu for the 'Student/Person Management' tile. At the top is a grey header bar with a folder icon, the text 'Personal Information', and an upward-pointing arrow. Below this is a green bar with the text 'Add/Update a Person(Student)'. The main menu items are: 'Add/Update a Person', 'Search/Match Student', 'Search/Match', and 'Administrative Center'. At the bottom is another grey header bar with a folder icon, the text 'FERPA', and a downward-pointing arrow.

- Personal Information
- Add/Update a Person(Student)**
- Add/Update a Person
- Search/Match Student
- Search/Match
- Administrative Center
- FERPA

- Transfer Credit Evaluation** ^
- Course Credits - Manual**
- Course Credits - Automated
- Test Credits - Automated
- Other Credits - Manual
- External Education
- Test Results
- Transfer Credit Summary
- LU Transfer Credit Summary
- Checklist Management - Person
- Maintain Applications
- Transfer Credit Rules** v
- Organization** v
- Create/Maintain Organizations** v
- Set Up SACR** v